

## Shelter / NFI / CCCM National Cluster Meeting Minutes

11:00 – 13:00, Wednesday, June 26, 2013

### UNHCR YGN

**Attendees:** Shelter Expert (Rakhine), LWF, Malteser, OCHA, IOM, ACTED, Solidarites, UNHCR, Save the Children & UNOPS

**Advanced notification sent that not attending meeting:** DRC

Agenda Item	Discussion	Action / Actor / Date
<b>1.Introductions</b>  <b>Mark Brooking Shelter Expert (Rakhine State)</b>	<p>No comments on minutes of last meeting were received and therefore accepted as finalised.</p> <p>Mark Brooking (MB) introduced by Cluster Coordinator (CC) as the new Cluster Shelter Expert to be based in Rakhine State for the next 3 months.</p>	<p>CC to upload minutes on website. Noting interest in photos shown at this meeting, copies will be inserted at foot of minutes.</p> <p>CC to upload MB's contact details to website. These will be listed under document <i>Shelter-NFI-CCCM Rakhine State Cluster Lead Contact Details</i>.</p>
<b>2. Information Management</b>  <b>Vincent Ricouart Information Management Officer</b>  <b>a. Monthly Data Reporting "Shelter/NFI/CCCM"</b>	<p>Vincent Ricouart (VC) was introduced by CC as the new UNHCR IM, replacing Kaleem ur Rehman, who has now been deployed to the South-East.</p> <p>VC announced that the template of the <i>Monthly (Shelter/NFI/CCCM) Cluster Analysis Report</i> was completed. Members were thanked for their feedback on its design. A <i>draft</i> will be circulated for comment/correction to all Cluster members at national and state (Rakhine &amp; Kachin) level before being uploaded onto the Myanmar Shelter Cluster website.</p> <p>Appreciated that some of the camp population data remained fluid. Solidarities advised that the Government was moving people</p>	<p>CC to upload VC's contact details to website. These will be listed under document <i>Shelter-NFI-CCCM National (Yangon) Cluster Members Contact Details</i>.</p> <p>Before next meeting (10<sup>th</sup> July) VC to circulate draft version of the <i>Monthly (Shelter/NFI/CCCM) Cluster Analysis Report</i> to all national members for their feedback/comment. Similarly Cluster IM Focal Points in Rakhine and Kachin would be doing the same thing with Cluster Leads/members at the state level.</p>

	<p>“this morning”. Concerns voiced in terms of how consultative and voluntary these movements. This was being raised through various channels and at various levels. To the best of the Cluster’s knowledge, Government relocation plans for rural Sittwe, (moving IDPs from emergency to temporary shelter) were displayed on slide 11 of the PowerPoint presentation as available via the website, see <i>Shelter Cluster – Temporary Shelter in Rakhine State – ‘1 year on’, 1<sup>st</sup> June 2013.</i></p>	
<p><b>3. Contingency Stocks &amp; Post Disaster Assessment Capacity</b></p>	<p>CC introduced in hard copies, 2 spread sheets:</p> <p><b>Contingency shelter/NFI stocks available for Rakhine</b></p> <p>CC stressed the need to clarify the combined stock available from all Cluster members and asked that any confusions/gaps be drawn to the attention of the Cluster.</p> <p><b>Cluster capacity for post disaster assessments</b></p> <p>CC asked members if they had capacity to support assessment efforts following a disaster of significant magnitude:</p> <p><b>ACTED:</b> Reach Team &amp; Specialists, which could be deployed from overseas.</p> <p><b>Solidarites:</b> “provisionally” for the 5 camps they are focussed on in Rakhine.</p> <p><b>Save the Children:</b> “provisionally” 20 pax. for the 2 camps they are focussed on in Rakhine.</p> <p>ACTED asked whether this planning is only for Rakhine and if so should a separate meeting (hosted by OCHA) be held to look at the other states. CC noted that</p>	<p>Week of 26<sup>th</sup> June, CC to circulate current combined current stock balance to all Cluster members for their feedback/input.</p> <p>Week of 26<sup>th</sup> June, CC to circulate current combined Cluster capacity to support assessments to all Cluster members for their feedback/input.</p>

	<p>this Cluster was focussed on Rakhine and Kachin and of the two states Rakhine was far more prevalent to natural disasters (cyclones) hence this was the current priority. On contingency matters in other states CC deferred the matter to OCHA. CC also mentioned that for natural disaster displacement the usual lead agency would be IFRC. During the week leading up to when Cyclone Mahasen was due to strike there was some tentative communication from IFRC, which receded when it was clear there was no notable destruction and/or displacement.</p>	
<p><b>4. Kachin State</b></p> <p><b>a. Shelter/NFI/CCCM needs</b></p> <p><b>b. Convoys</b></p>	<p>“Peace Talks” were reported positively and further could be scheduled in the future. This might (stressing the word <i>might</i>) have a positive impact on access and possibly IDPs returning to their place of origin.</p> <p>CC drew reference to the recent mission of Devanna de la Puente (Global Protection Cluster’s / Gender Based Violence) to Kachin. She had conducted 23 focus group discussions and concerns she found were: overcrowded shelters, camp committees not being represented enough by IDPs, safety issues for camps near military checkpoints and lack of underwear for men and women, particularly women. More positively was the strong leadership role of women in camp committees and imposed rules in the camps were viewed to have had positive outcomes.</p> <p>CC also drew reference to recent UN convoy (12<sup>th</sup> – 16<sup>th</sup> June to Lweje (GCA) and Mai Ja Yang (NGCA). UNHCR distributed NFIs and CCCM stationary boxes in</p>	

<p><b>c. Northern Shan</b> (Cluster Meeting)</p>	<p>Lweje and in Mai Ja Yang they conducted protection and CCCM training to the IRRC officials, Camp Managers, Head of some KIO departments and representatives from some NGOs operating in NGCA. The main outcome in terms of needs following a meeting with a Senior Officer from IRRC (in terms of shelter/NFIs/CCCM) was the need for shelter in Masat 3 and Woi Choi Camps in the Laizar area plus the need for a community hall at the IDP “boarding school”.</p> <p>This 1<sup>st</sup> Cluster meeting (15<sup>th</sup> June) had happened. Attendees were Save the Children, Care, World Concern, KBC, KMSS and WPN. Shelter gaps for 300 families were identified, plus the need for individual kitchen and multi-purpose halls for approx. 23 camps. For CCCM, only 12 of 23 camps receive support for camp running costs (CRC). For the 12, KBC cover 10 camps, KMSS 2. Additionally, those that do not receive CRC support have no camp focal points.</p> <p>Discussion then moved towards the CC asking for inputs from Cluster members as to how they saw the situation in Kachin.</p> <p><b>ACTED</b> reported that they had distributed 448 emergency shelter/NFI kits to many “small pockets” of people who had high needs (Border Points A &amp; B in NGCA). This involved challenges of access (many checkpoints), security (land mines), time-consuming &amp; expensive to delivery small amounts since the needs were only acute in these “small pockets”. One of the gaps that they had noted was winterisation</p>	
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	<p>&amp; waterproof items, plus FM radios. Some debate as to whether the latter item was permissible.</p> <p><b>Save the Children</b> had received ECHO funding for 12 months for approx. US\$1 million for Kachin: WASH/nutrition/NFIs/ child protection and education. They had applied for shelter funding from UNHCR in June, without success. If funds are available for shelter they would be interested.</p> <p><b>Solidarites</b> reported their main Kachin office is in Bhamo, with WASH focussed activities. Equally they lack funds for these activities but would be interested in shelter, NFI and livelihoods, were funding available.</p> <p>CC state that this was indicative of the relative lack of donor interest in Kachin versus Rakhine. Referring to the 1 page infographic (see below) for Rakhine, IOM suggested something like this should be done for Kachin. CC agreed to follow-up with the Shelter Cluster Global Focal Point for Advocacy &amp; Communication (SCGFPAC), who was on mission in Rakhine.</p> <p>CC acknowledged the lack of good data from Kachin, not least the NGCA challenge. However, the <i>a/m Monthly (Shelter/NFI/CCCM) Cluster Analysis Report</i> was for Kachin and Rakhine and currently an extensive camp profiling exercise was underway, which members should be aware of noting that the template had been agreed at state and national Cluster forums.</p>	
<p><b>5. Rakhine State</b></p> <p><b>a. "Advocacy &amp; Communication"</b></p>	<p>Consensus by Cluster members on the value of the 1 page infographic produced by the SCGFPAC,</p>	

<p><b>b. “CCCM Critical Needs” &amp; “Camp Management”</b></p>	<p>highlighting the situation/needs in Rakhine. Also ‘Key Messages’ document well received and useful to members. Noting the fact that the temporary shelters are not cyclone proof ACTED asked if any existing structures had been validated for use in an evacuation and is there a current ‘Evacuation Plan’ in place? CC deferred to OCHA, which stated that it is trying to establish the ECC in Rakhine.</p> <p>As in previous meetings the CC stressed the increasingly critical funding needs for CCCM activities in Rakhine. Reference was made to the document circulated in hard copy <i>CCCM Funding Action Plan, Rakhine</i>, 14.6.'13. This highlighted the need for US\$1 million to meet the priority needs across 20 camps totalling 95,000 IDPs: 14 in Sittwe Township, 5 in Pauktaw Township and 1 in Myebon Township. To-date US\$140,000 had been made available for the entire sector, which UNHCR would be using to fund DRC. CC also referred to the <i>Needs for Supporting Camp Infrastructure, Rakhine</i>, 14.6.'13. These needs were equally underfunded.</p> <p><b>Save the Children</b> said they were trying to source funding for CCCM activities in 2 camps where they already had significant presence. Like Solidarites had already shown, CC underscored appreciation for Save's willingness to engage in CCCM. Of note, LWF confirmed they had now secured funding for their activities in Rakhine, some of which could be diverted to CCCM activities.</p> <p>All agreed that CCCM was vital, more funding must be sourced. Key reasons include: 1. ensuring progress in shelter/millions spent</p>	<p>In response to a question from Solidarites the CC said he would confirm by the next meeting whether this table included the camp infrastructure that was being met.</p> <p>Week of 26<sup>th</sup> June CC to convey LWF position to CCCM Coordinator in Rakhine.</p>
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<p>c. "Rakhine Response Plan"</p>	<p>was <i>not</i> eroded; 2. dysfunctional/ anarchic settlements will offer no assistance in restoring relations that can support coexistence between IDPs and surrounding communities nor aid efforts to achieve the necessary and ultimate objective of a durable solution.</p> <p>CC advised that the current "Rakhine Response Plan" is up for renewal, namely determine the needs to the end of 2013. Reference was made the document in hard copy <i>Rakhine Response Plan Revision Outline, Proposed Timeline and Activities</i>. While most of the work was being done at state level through Shelter/NFI and CCCM Cluster Leads in Sittwe, the CC would be in Rakhine next week (3<sup>rd</sup> – 5<sup>th</sup> July) to attend OCHA hosted half-day w/shop on the subject. CC made reference to <i>Cluster Funding Needs, Rakhine Response Plan, July - December 2013</i>. All relevant agencies were asked to enter what needs they wish to address in any of the three sectors (in Rakhine) and funding they have to meet these needs.</p>	<p>Week of 26<sup>th</sup> June, CC to circulate <i>Cluster Funding Needs, Rakhine Response Plan, July - December 2013</i> to all Cluster members for their feedback/input.</p>
<p>6. AOB</p>	<p>UNOPS wishes to be added to national Cluster members contact list.</p> <p>Solidarites asked when next NFI distribution planned as they need mosquito nets. Advised that it had been delayed until post 15<sup>th</sup> July. IOM noted that may be able to support with provision of nets.</p> <p>CC also noted Refugee International's recent report on Kachin and Rakhine, which stated "only three Clusters are in place in the country, and many of them lack senior leadership in Rakhine</p>	<p>CC to add UNOPs details</p> <p>IOM to revert by next meeting.</p>

	<p>and Kachin States". CC was following-up and will share the reply to his email to them, when received.</p> <p>IOM asked why is OXFAM not in Kachin and whether they would be interested in CCCM?</p> <p>When asked by CC if every fortnight is too frequent for this forum to meet (for example WASH Cluster meets once a month in Yangon) members' response was that they wished to remain meeting every two weeks.</p>	<p>CC to contact Oxfam before next meeting and gauge their interest on joining the (national) Cluster.</p> <p>CC confirmed that next meeting would be two weeks from today, 10<sup>th</sup> July.</p>
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Next YGN meeting likely to be July 10<sup>th</sup> 10.00, UNHCR YGN Office and members were also encouraged to check the [http://themimu.info/Meeting\\_Schedule/index.php](http://themimu.info/Meeting_Schedule/index.php) and the Cluster website (see *Up Coming Events* section) for confirmation. Also nearer the time the CC would send an email confirmation and as usual, an agenda.

**Documents shared in hard copy with the participants at the meeting included:**

*Shelter/NFI/CCCM YGN Cluster Meeting Minutes, 12.6.'13; minutes cleared and to be uploaded to website*

*Shelter - NFI Contingency Stocks - Rakhine - 17.5.'13*

*Shelter - NFI Cluster Capacity Assessment Support - Rakhine - 17.5.'13*

*Shelter and CCCM in Rakhine, Infographic, 15th June 2013; uploaded to website*

*Rakhine Shelter Cluster Meeting, Minutes, 21st June 2013; uploaded to website*

*CCCM Funding Action Plan, Rakhine, 14.6.'13*

*Needs for Supporting Camp Infrastructure, Rakhine, 14.6.'13*

*Rakhine Response Plan Revision Outline, Proposed Timeline and Activities, June '13*

*Cluster Funding Needs, Rakhine Response Plan, July - December 2013*

*Myanmar Shelter/NFI/CCCM Cluster, Key Messages and Frequently Asked Questions, 23rd June '13*